

# Kindergeld: Haushaltsbescheinigung für Familienkasse

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**Achtung:** Dieses Dokument ist eine Ausfüllhilfe. Bitte das Originalformular in deutscher Sprache ausfüllen!

Beim selbständigen Ausfüllen kann es zu Fehlern kommen. Das kann unbeabsichtigte Konsequenzen nach sich ziehen. Wir empfehlen daher, eine Beratungsstelle aufzusuchen.

Alle Übersetzungen sind nach bestem Wissen und Gewissen auf ehrenamtlicher Basis erstellt. Der KuB e. V. übernimmt keine Haftung.

**Please note:** This document is a completion aid. Please fill in the original form in German!

Completing the form on your own may result in errors. This might have unintended consequences. We therefore recommend that you seek assistance at an advice center.

All translations are done by volunteers to the best of their knowledge and ability. KuB e. V. assumes no liability.

Übersetzung erstellt durch das Projekt "Formulare verstehbar machen" der Kontakt- und Beratungsstelle für Flüchtlinge und Migrant\_innen (Berlin): [kub-berlin.org/angebote/formulare](http://kub-berlin.org/angebote/formulare)

Spenden erbeten an: „Formulare verstehbar machen“ auf [betterplace.org/projects/16145](http://betterplace.org/projects/16145).

Surname and first name of the person entitled to child allowance											
Child benefit number <table border="1"> <tr> <td></td><td></td><td></td><td>F</td><td>K</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>				F	K						
			F	K							



Telephone number during the day in case of questions:

## Household Certificate

For submission to the Family Benefits Office

Please consider the comments!

### A. Declaration of children's household membership

by Mr./Ms.

Surname	First name	Date of birth
Address (street/place, house number, postcode, city, country)		

Family status:  single | since  |  married |  living in registered civil partnership |  widowed |  divorced |  permanently separated

Please enter the details of the children belonging to your household that are listed in your application for child benefit/questionnaire below, in the order of birth beginning with the eldest.

The following children are members of my household at the aforementioned address:

Serial number	Surname and first name of the child	born on	Date of entry into household	In Germany since *)

\*) Only in cases where the child has moved to Germany from abroad. Please enter here the date from which the child has been living in Germany uninterrupted.

**Note on Data Protection.** This data will be collected, processed and used due to and for the purposes of Sections 31 and 62-78 of the Income Tax Act and according to the rules of the tax code, the Federal Child Benefit Act and the social insurance code. Further information on your rights in connection with the collection of personal data in accordance with Articles 13 and 14 of the General Data Protection Regulation can be found on the Internet on the website of your Family Benefits Office (available at [www.familienkasse.de](http://www.familienkasse.de)), which also contains the contact details of the data protection officer.

Date

.....  
Signature of the person entitled to Child Benefit or, if appropriate, the legal representative

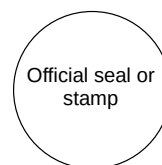
### B. Official Confirmation of Certificate

I hereby certify that according to my personal knowledge, the person named in Section A and the children listed under the serial numbers ... to ... in these documents reside at the specified address.

Remarks: .....

**Please note:** The information aids in the fiscal assessment of whether there is a legally valid child benefit claim. The Family Benefits Office acknowledges this assessment in its function as a federal financial authority. You must answer truthfully.

.....  
Date Signature



### Comments

Child Benefit can in principle be paid to you for each of the children belonging to your household. A child qualifies as a member of your household if the child is living in your household continuously, is raised and cared for by you, and is provided for out of your household's means. The registration of a child at a registering authority does not in itself prove that the child belongs to your household. The child still qualifies as a member of your household during temporary periods spent living outside the home for educational or vocational training purposes.

You can find more detailed information regarding this in the Child Benefit Fact Sheet (Merkblatt über Kindergeld).

The existence of children and their membership of the household must be officially proven. The Household Certificate (Haushaltsbescheinigung) on the next page serves this purpose.

Therefore please fill out Section A legibly. In Section B, the details you submit are confirmed by the responsible registration authority (Einwohnermeldeamt) or another public body with an official seal or stamp.

If you have listed children in your application for child benefit who live outside of your household long-term (and not merely occasionally), please provide a life certificate (Lebensbescheinigung) for them. If they are completing education or vocational training, an educational or vocational training certificate may be provided instead. However, it may be no more than six months old. You can obtain the corresponding form from your Family Benefits Office.